



MERCHANT TAYLORS'  
Prep

Information for candidates

KS2 Teacher

September 2026

For boys 3-11



## *Welcome from the Head*

Thank you for expressing an interest in joining us here at Merchant Taylors' Prep.

MTP is a warm and welcoming boys 3-11 prep school in Moor Park, Rickmansworth. We are a school committed to maintaining a strong academic tradition whilst preserving a balance between the academic, spiritual, emotional and physical needs of our pupils. We seek to develop the boys' character through promoting values and dispositions, high quality teaching and an extensive range of extra-curricular activities.

Since joining the Merchant Taylors' family of schools in 2015 we have been collaborating with the senior school to create, for the first time in Northwood, a 'through school' experience for boys from 3 to 18. This has been a very exciting development conceived with the aim of creating a cohesive and seamless curriculum and making the process of transfer from the prep school to the senior school simpler.

The admissions system for our pupils to Merchant Taylors' School is based on on-going assessment at school and not dependent on one external examination (i.e. 11+ or 13+). This has freed significant time in our curriculum, which we have been devoting to 'intellectual curiosity' and the development of higher order thinking skills.

Prior to 2015, we were known as Northwood Prep, with a very successful history since 1910, when the school was founded by Francis Terry. Throughout more recent developments, Francis Terry's original vision of the school has been maintained. A Christian, caring environment has been established where each pupil is valued as an individual and given a full range of opportunities, and all concerned - pupils, staff and governors - strive for excellence.

**Mr Miles Chester**  
Head





# *The School*

## *History*

Merchant Taylors' Prep, originally founded in 1910 as Northwood Prep by Francis Terry, has a long history of excellence in education. The school moved to its current site at Moor Farm in 1982, where it has since flourished. In 2015, the school became Merchant Taylors' Prep, aligning with the broader Merchant Taylors' educational family.

Set on a beautiful 15-acre site, the school combines Grade II listed farm buildings with modern facilities such as the Pre-Prep and Sports Hall. This unique setting provides a stimulating environment where pupils can learn, grow, and thrive. The grounds are rich in history. They are the site of Cardinal Wolsey's home the Manor of the More, later owned by Henry VIII and lived in by Catherine of Aragon, the site of the Treaty of the More in 1525. This heritage is an integral part of the school's character, providing a sense of continuity and inspiration.

## *Academic Excellence*

We provide an exceptional academic experience within a selective setting, designed to challenge and inspire our pupils. Admission is competitive at each entry point, 3+, 4+, and 7+, ensuring we admit boys who will thrive in our supportive, dynamic, and intellectually stimulating environment. Our broad and balanced curriculum is tailored to meet the needs of each individual, fostering intellectual curiosity and a love of learning.

Through a combination of excellent teaching and strong pastoral care, we aim to develop well-rounded, confident learners. Our pupils consistently achieve excellent results and make successful transitions to senior school, with the majority progressing to Merchant Taylors' Senior School. Many boys are also awarded scholarships for their academic achievements and talents in sports, music, and the performing arts.



## *Key Stage Two Teacher*

A talented and nurturing Key Stage 2 teacher is required for September 2026 to provide outstanding learning experiences for children and be part of our thriving Prep School.

The successful candidate will be a caring teacher who is committed to the holistic development of young children, and who exhibits comprehensive knowledge and effective implementation of the KS2 curriculum to deliver high-quality education. We welcome applications from experienced teachers as well as those in the early stages of their careers.

The above position provides a wonderful opportunity to work in a high achieving school with very well motivated pupils, small classes and supportive parents.

**Interviews to be held w/c 19 January 2026**

**Closing date for applications: 16 January 2026, 12PM**

# *Key Stage Two Teacher - Job Description*

Position Title: KS2 Teacher

Line Management: Reporting to Head of Years 3 & 4

## *Key Responsibilities*

- Foster a love of learning and ensure high standards of teaching in line with the Merchant Taylors' Curriculum.
- To deliver the core curriculum to a class of pupils in Lower Key Stage 2
- Ensure teaching practices meet the National Teaching Standards, promoting excellence in teaching, learning and assessment.
- Follow the school's Schemes of Learning to teach children in Key Stage 2 , ensuring preparation for their transition to Key Stage 3.
- Provide timely and quality information and feedback to children and parents regarding progress, incorporating regular observations and assessments, while also sharing updates on children's holistic development and well-being.
- Work in close collaboration with the Pre-Prep team, Learning Support team (including SENDiCo), and support staff to effectively address the individual needs of each child, demonstrating adaptive teaching and use of appropriate resources to support children with SEND.
- Promote school initiatives in classroom teaching activities, embedding the child's interests and next steps into the learning environment.
- Attend regular Lower Key Stage 2 department meetings to aid communication, reflection, and evaluation of teaching practices.
- Stay updated on contemporary educational issues related to primary teaching.
- Use assessment data effectively to plan, adapt teaching, and improve teaching strategies, ensuring that all children make measurable progress.
- To undertake any other duties as reasonably required by the Head.
- Engage in continuous professional development, staff appraisal activities, reflective practice, and appropriate further training to contribute to whole-school initiatives for improvement.
- Act as Class Teacher, with involvement in the academic oversight and direct pastoral responsibility for children, delivering activities that promote well-being and holistic development.
- Work as part of the staff team and be a positive member of the Common Room.
- Participate in the general day-to-day activities of the school and undertake a share of staff duties and after-school clubs.
- Support the aims and ethos of the school, contributing to and supporting the spiritual side of school life.
- Maintain a safe and nurturing learning environment by adhering to safeguarding and child protection policies, procedures, and best practices.
- Attend assemblies, departmental and staff meetings, Parents' Evenings, Open Days, INSET days, and other events as required by the Head, while undertaking any additional duties reasonably assigned.





## *Key Stage Two Teacher -Person Specification*

	Essential	Desirable	Method of Assessment
Qualifications	<ul style="list-style-type: none"> <li>• Qualified Teacher Status (QTS) suitable for KS2.</li> <li>• Current safeguarding training (or willingness to undertake it).</li> </ul>	<ul style="list-style-type: none"> <li>• First Aid certification.</li> <li>• Further postgraduate study related to education.</li> </ul>	Applicant's Certificates
Experience	<ul style="list-style-type: none"> <li>• Experience teaching within Key Stage 2.</li> <li>• Experience of identifying and supporting children with SEND</li> </ul>	<ul style="list-style-type: none"> <li>• Familiarity with implementing individual education plans (IEPs) for children with additional needs.</li> </ul>	Application Form Interview Professional References
Safeguarding	<ul style="list-style-type: none"> <li>• Strong commitment to safeguarding and child protection, including knowledge of child protection policies and procedures.</li> </ul>		



## *Key Stage Two Teacher -Person Specification*

The following set of skills, knowledge and personal competencies and qualities are essential to the role and will be assessed throughout the application process to select the successful candidate.

Skills	<ul style="list-style-type: none"> <li>• Creativity: Develop engaging and innovative teaching strategies that promote curiosity and exploration.</li> <li>• Organisational Skills: Plan, deliver and evaluate lessons, ensuring a structured and effective learning environment.</li> <li>• Classroom Management: Maintain a positive, stimulating, and safe learning atmosphere that supports good behaviour and engagement.</li> <li>• Communication Skills: Effectively communicate with children, parents, colleagues, and other stakeholders.</li> <li>• Observation and Assessment: Observe, monitor, and accurately assess children's development, using data to inform teaching strategies and next steps.</li> </ul>
Knowledge	<ul style="list-style-type: none"> <li>• Comprehensive knowledge and effective implementation of the KS2 National Curriculum or similar KS2 Curriculum.</li> <li>• Awareness of safeguarding protocols and SEND best practices within a KS2 setting.</li> </ul>
Personal Competencies and Qualities	<ul style="list-style-type: none"> <li>• Passion for Teaching: Demonstrates enthusiasm and commitment to fostering a lifelong love of learning in young children.</li> <li>• Holistic Development Focus: Supports children's physical, emotional, social, and cognitive growth through well-rounded educational experiences.</li> <li>• Patience and Empathy: Demonstrates understanding and responsiveness to the diverse needs and behaviours of young children.</li> <li>• Collaboration: Works well as part of a team, fostering strong team dynamics and relationships with colleagues, parents, and specialists.</li> <li>• Adaptability: Responds flexibly to individual children's needs by adapting teaching and changing classroom situations.</li> <li>• Professional Development: Demonstrates a commitment to reflective practice, continuous learning, and ongoing professional growth.</li> </ul>



# *Key Stage Two Department*

## *Prep*

The Prep Department at Merchant Taylors' Prep provides a dynamic, stimulating, and supportive environment where pupils in Years 3, 4, 5, and 6 continue to develop academically and personally. Based on the main Prep site, our department offers a smooth progression through these important middle years, building on earlier foundations while preparing pupils with the knowledge, skills, and confidence they need for future success.

Our curriculum is designed to spark curiosity, encourage creativity, and help children build important skills for life. We focus on each child as an individual, mixing teacher-led lessons with chances for children to explore their own ideas. This helps every child develop and maintain a love of learning.

## *Years 3 and 4*

In Years 3 and 4, the curriculum becomes more challenging and academically focused while still maintaining a strong sense of curiosity and enjoyment. You will have the opportunity to inspire pupils through engaging, topic-based learning that weaves together core subjects, providing stimulating, purposeful, and rewarding lessons.

## *Years 5 and 6*

As pupils move into Years 5 and 6, the curriculum becomes increasingly rigorous and prepares them for the transition to senior school, while still nurturing their curiosity and love of learning. You will have the opportunity to inspire pupils through rich, engaging learning experiences that deepen their understanding across core subjects, ensuring lessons motivate pupils to think deeply, explore confidently, and achieve their best.





# *Benefits*

## *Professional Development Opportunities*

The School offers an extensive induction programme for all new staff and encourages ongoing development through generous INSET provision. Funding for essential training and career progression is provided to help you excel in your role.

## *Generous Pension & Financial Support*

The School offers membership to a Defined Contribution (DC) pension scheme through the Aviva Pension Trust for Independent Schools (APTIS). Additional financial support for scheme members includes life assurance, offering four times your salary in the event of death, and income protection for long-term illness or injury.

## *Health & Wellbeing*

Your wellbeing is a priority, with access to on-site School Nurse, and counselling services/Employee Assistance Program (EAP). We also offer free access to our extensive leisure and sporting facilities, including a gym, swimming pool, and parkland.

## *Work-Life Balance & Family Benefits*

Enjoy longer holidays than the maintained sector, along with free lunch and refreshments during term time. Fee concessions are available for the children of members of our teaching departments subject to entry requirements. Additional lifestyle perks include cycle schemes, parking, and discounts.



# *Applications*

Please apply by downloading our application form from the school's website [www.mtpn.org.uk](http://www.mtpn.org.uk) and either email to [recruitment@mtpn.org.uk](mailto:recruitment@mtpn.org.uk) or send by post to:

Mr Miles Chester, Head  
Merchant Taylors' Prep  
Moor Farm  
Sandy Lodge Road  
Rickmansworth  
Hertfordshire  
WD3 1LW

Closing date for applications: 16 January 2026

Interviews to be held w/c 19 January 2026

Suitable candidates may be interviewed before the closing date and Merchant Taylors' Prep reserves the right to withdraw the position if an early appointment is made. Applicants are therefore encouraged to apply early.

Merchant Taylors' School is an equal opportunities employer and committed to safeguarding and promoting the welfare of children. As this role will bring you into contact with children you are expected to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974. Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS).

---

Merchant Taylors' School is an equal opportunities employer and committed to safeguarding and promoting the welfare of children. This role will bring you into contact with children, you are expected to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974. Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers, online checks and the Disclosure and Barring Service (DBS).





MERCHANT TAYLORS'  
Prep



MERCHANT TAYLORS'  
School

Tel: 01923 825648

Email: [office@mtpn.org.uk](mailto:office@mtpn.org.uk)

[www.mtpn.org.uk](http://www.mtpn.org.uk)

#### How we use your information

We will use the information which you provided, and which we collect from other sources (such as from references and from the Disclosure and Barring Service) for the following purposes: to assess your suitability for the role for which you have applied, to assess your suitability to work with children and to enable us to comply with our legal obligations (including safeguarding and promoting the welfare of children).

Further information on how the School uses personal data is set out in the School's Transparency Notice, which can be found on the Policies page of the School Website